

LYTHE PARISH COUNCIL

MEETING, MONDAY 6 NOVEMBER 2023, COMMENCING AT 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Non-attendance of Councillors <ul style="list-style-type: none">To receive and note apologies from councillors who are unable to attend the meeting.To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant. Noted apologies already received from Cllr IS.
2.0	Minutes of meetings
2.1	To confirm the minutes of the meetings held on 2 and 12 October 2023.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Action plan to reduce number of speeding vehicles.
3.2	Planning applications to feedback to Authorities.
3.2.1	ZF23/01379/HS . Single storey front extension with roof terrace over and window alterations Seaward Meadowfields Sandsend*.
3.2.2	NYM/2023/0476 Application for alterations to building and change of use from light industry (E(g)) to three retail units (Use Class E(a)) at Former Sawmill (Fossil Workshop), East Row, Sandsend.
3.3	Parish 'Items to address.'
3.4	Development of new LPC website.
3.5	LPC bench painting.
3.6	Clearing pathway from Lythe Village to St Oswald's.
3.7	Motorhome/campervan parking, A174 Sandsend to Whitby layby, Sandsend, Sandsend (behind Sandsend South toilets) and Wits End car park.
3.8	Overgrown sign/worn wide lines, Goldsborough.
3.9	East Row car park, safe access/egress.
3.10	Register of Interest, new forms*. The Clerk will bring forms to the meeting for completion.
3.11	Training event, digital engagement*.
3.12	'Off to a Flying Start' training event, feedback from the October event.
3.13	Parish Planning Training Event*.
3.14	Species Survival fund*.
3.15	NYC, Dogs related restrictions consultation, respond by 15/10/23*.
3.16	NYC, BT Payphone, and telephone box removal consultation, respond by 20/10/23*.
3.17	Grass cutting, 2 nd cut.
3.18	Christmas trees, including donation of trees by ME, installation, lighting/carol event, school involvement.

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4.0	Planning Issues									
4.1.	To consider the following planning applications									
4.1.1	NYM/2023/0677 Construction of porch canopy at Speedwell House, Red Lion Square, Lythe.									
4.2	To receive the following planning decision, full information on relevant websites.									
	None at agenda publication.									
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)									
5.1	Correspondence requiring decisions									
5.1.1	NYC,									
	<ul style="list-style-type: none"> Housing Strategy consultation, respond by 11 December 2023*. Polling District Review consultation, respond by 13 November 2023*. North Yorkshire Council, Let's Talk Money, respond by 18 December 2023*. 									
5.1.2	NYMNP, North York Moors Dark Skies Supplementary Planning Document, respond by 4 December 2023*.									
5.2	Correspondence for information (excluding financial matters included in 7.0)									
5.2.1	YLCA									
	<ul style="list-style-type: none"> White Rose Bulletin 6, 20 October 2023*. White Rose Information Bulletins & Training 13, 27 October 2023*. Law and Governance bulletins, September, and October 2023*. Slower Speeds Reduce Traffic Harm - Zoom webinar held Tuesday 17 October*. 									
5.2.2	NALC									
	<ul style="list-style-type: none"> Chief Executive's bulletins 5, 12, 19, 26 October 2023*. 									
5.2.3	NYC									
	<ul style="list-style-type: none"> Recharging For Parish By-Elections from April 2024*. Notice of Confirming of Public Footpath Orders - FP8 and FP203 Lythe*. A new local plan for North Yorkshire*. 									
5.2.4	Commissioner Zoë									
	<ul style="list-style-type: none"> Newsletter - 'Just a Kiss' Stalking Film to release 12 October*. Quarterly Engagement Blog Post*. 									
6.0	To agree actions – issues raised by Councillors and/or submitted to the Clerk									
6.1	Volunteer Firefighters.									
6.2	LPC Facebook page.									
6.3	'Witsend' car park, entrance/exit.									
6.4	Lythe bus shelter.									
7.0	To receive information on financial matters and approve spend									
7.1	Balance of accounts @ 31/10/23									
	<table border="1"> <tr> <td>Savings</td> <td>£11,938.71</td> </tr> <tr> <td>Current</td> <td>£0.05</td> </tr> </table>	Savings	£11,938.71	Current	£0.05					
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7.2	Money received									
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7.3	Money paid									
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7.4	Invoices, processed. As above.									
7.5	Invoices for approval (at agenda publication).									
	<ul style="list-style-type: none"> Reimbursement of £50 to the Clerk for purchase of a gift voucher for the Seasonal Caretaker. YLCA, £66.80, attendance of Cllr JB on 'Off to a Flying Start'. Lythe Village Hall hire, £5.50 21/09/23, £14.60 02/10/23 and £2.20 12/10/23. 									

ITEM	SUBJECT
7.6	Requirements for financial spend across the Parish, including initial discussion on budget/precept for the 2025 financial year.
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting
8.1	Budget/precept requirements, 2024/5, required by NYC by 31 December 2023*.
8.2	Model Agreement 2024/5 and 2025/6.
8.3	Digital/parishioner engagement.
9.0	To confirm the details of the next meeting
	To confirm the next meeting as Monday 4 December 2023, 18:30, Lythe Village Hall.
 J A Clark, Clerk to the Council, 31 October 2023.

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: clerk@lytheparishcouncil.org

Glossary			
AGAR	Annual Governance and Accountability Return	NYFRS	North Yorkshire Fire and Rescue Service
CCG	Clinical Commissioning Group	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNP	North Yorkshire Moors National Park Authority
LPC	Lythe Parish Council	PCC	Police and Crime Commissioner
LSPCC	Lythe & Sandstead Parochial Church Council	SLCC	Society of Local Council Clerks
NAR	No action required	TRO	Traffic Regulation Order
ME	Mulgrave Estate	YAS	Yorkshire Ambulance Service
NYC	North Yorkshire Council	YLCA	Yorkshire Local Councils Association