

LYTHE PARISH COUNCIL

MEETING, TUESDAY 2 MAY 2023, COMMENCING AFTER THE ANNUAL PARISH ASSEMBLY, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Apologies for absence, including approval by the Council of the reason.
2.0	Minutes of meetings
2.1	To confirm the minutes of the meeting of 4 April 2023.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Action plan to reduce number of speeding vehicles.
3.2	Planning applications to feedback to Authorities.
3.2.1	NYM/2023/0144, alterations at Chapel Cottage, High Street, Lythe.
3.2.2	NYM/2023/0145 Application for Listed Building consent for alterations
3.3	Parish 'items to address'.
3.4	Benches along East Row beck
3.5	Development of new LPC website.
3.6	NYMNPA, Coastal Area Parish Forum - Wednesday, 3 May at 7pm at Loftus Town Hall*.
3.7	Whitby Community Network presentation.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	23/00435/HS Creation of new vehicular access and 2 parking spaces, Ness View, East Row, Sandsend.
4.2	To receive the following planning decision, full information on relevant websites.
4.2.1	None.
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)
5.1	Correspondence requiring decisions
5.1.1	North Yorkshire Council, New Government Consultation, holiday lets*.
5.1.2	YLCA, DLUHC Consultation On Infrastructure Levy*.
5.2	Correspondence for information (excluding financial matters included in 7.0)
5.2.1	YLCA <ul style="list-style-type: none">• White Rose Bulletins 24 April 2023.*.• Law and Governance Bulletin 13 February 2023*.• Training Programme May to June 2023*.
5.2.2	NALC <ul style="list-style-type: none">• Chief Executive's bulletins 6, 14 April 2023*.
5.2.3	Commissioner Zoë, responds to positive revisit from HMI re NYFRS*.

ITEM	SUBJECT				
6.0	To discuss and agree actions relating to issues requested by Councillors and/or submitted to the Clerk				
6.1	To consider revised procedures and adopt as appropriate				
6.1.1	Model Standing Orders.				
6.1.2	Councillor co-option policy and procedure.				
7.0	To receive information on financial matters and approve spend				
7.1	Balance of accounts (both credit) @ 26/04/23				
	<table border="1"> <tr> <td>Savings</td> <td>£7,491.80</td> </tr> <tr> <td>Current</td> <td>£0.05</td> </tr> </table>	Savings	£7,491.80	Current	£0.05
Savings	£7,491.80				
Current	£0.05				
7.2	Money received				
	<table border="1"> <tr> <td></td> <td>£0.00</td> </tr> </table>		£0.00		
	£0.00				
7.3	Money paid				
	<table border="1"> <tr> <td></td> <td>£7.16</td> <td>Reimbursement to Clerk (litter pickers).</td> </tr> </table>		£7.16	Reimbursement to Clerk (litter pickers).	
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7.4	Invoices, processed. See above.				
7.5	Invoices for approval (at agenda publication). <ul style="list-style-type: none"> • J A Clark (Clerk), purchase of ink cartridges, £41.39. • BHIB insurance, £481.10 (due before 01/06/23). • Village Hall invoice, April 2023 meetings, £16.50. 				
7.6	SBC, Model Agreement Expenditure 2022/23, required by 13/04/23*.				
7.7	NY0365 LPC – 2022/23 AGAR external auditor instruction.				
7.8	2023/4 draft budget for discussion.				
8.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting				
9.0	To confirm the details of the next meeting and the Annual Parish Council meeting.				
	To confirm details of the next meeting and subsequent 2023 meetings.				
 J A Clark, Clerk to Lythe Parish Council				

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: clerk@lytheparishcouncil.org

Glossary			
AGAR	Annual Governance and Accountability Return	NYFRS	North Yorkshire Fire and Rescue Service
CCG	Clinical Commissioning Group	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
LPC	Lythe Parish Council	PCC	Police and Crime Commissioner
LSPCC	Lythe & Sandsend Parochial Church Council	SBC	Scarborough Borough Council
NAR	No action required	SLCC	Society of Local Council Clerks
ME	Mulgrave Estate	YAS	Yorkshire Ambulance Service
NYCC	North Yorkshire County Council	YLCA	Yorkshire Local Councils Association