

## LYTHE PARISH COUNCIL

### MEETING, MONDAY 6 MARCH 2023, COMMENCING AT 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

**Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.**

#### AGENDA

ITEM	SUBJECT
<b>1.0</b>	<b>Councillor Issues</b>
1.1	To receive declaration of interest(s) by members.
1.2	Apologies for absence, including approval by the Council of the reason.
<b>2.0</b>	<b>Minutes of meetings</b>
2.1	To confirm the minutes of the meetings of 4 October 2022 and 7 February 2023.
<b>3.0</b>	<b>To receive information on the following ongoing issues and resolve further actions</b>
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Matrix signs, data feedback and action plan to reduce number of speeding vehicles.
3.2	Planning applications to feedback to Authorities.
3.3	Parish 'items to address'.
3.4	Benches along East Row beck, including sponsorship, additional plaques, groundworks.
3.5	Civility & Respect (C&R) project charter, policy.
3.6	Cllr Training.
3.7	Notice board, Lythe.
3.8	NYH meeting, out-with monthly LPC meeting.
3.9	NYCC, Draft Parish Charter Consultation*.
3.10	YLCA, Scarborough Branch Meeting - Thursday, 9 February 2023*.
3.11	YLCA, NYCC Climate Change Strategy draft for Consultation, 13 February at 18:30*.
3.12	Commissioner Zoë, survey, Whitby to see how safe residents feel in town centre at night*.
3.13	Flooding on Low Lane, Goldsborough.
3.14	Additional small refuse bin in Lythe between Wayside Cottage and the matrix sign.
<b>4.0</b>	<b>Planning Issues</b>
<b>4.1.</b>	<b>To consider the following planning applications</b>
4.1.1	22/01751/FL Change of use from Restaurant/Hotel (Class E) to residential dwelling (Class C3). Estbek House East Row Sandsend.
4.1.2	22/02494/LB Change of use from Restaurant/Hotel (Class E) to residential dwelling (Class C3). Estbek House East Row Sandsend.
<b>4.2</b>	<b>To receive the following planning decision, full information on relevant websites.</b>
4.2.1	None at agenda publication.
<b>5.0</b>	<b>Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)</b>
<b>5.1</b>	<b>Correspondence requiring decisions</b>
5.1.1	YLCA Training programme April – June 2023*.

ITEM	SUBJECT						
<b>5.2</b>	<b>Correspondence for information (excluding financial matters included in 7.0)</b>						
5.2.1	YLCA <ul style="list-style-type: none"> <li>White Rose Bulletins 3, 17 February 2023.*.</li> <li>Law and Governance Bulletin 13 February 2023*.</li> <li>Planning Material Considerations*.</li> </ul>						
5.2.2	NALC <ul style="list-style-type: none"> <li>Chief Executive's bulletins 3, 10, 17, 24 February 2023*.</li> </ul>						
5.2.3	NYCC <ul style="list-style-type: none"> <li>2 North Yorkshire Council - launching 1st April*.</li> </ul>						
5.2.4	Commissioner Zoë's Quarterly Engagement Blog Post and Newsletter February 2023*.						
<b>6.0</b>	<b>To discuss and agree actions relating to issues requested by Councillors and/or submitted to the Clerk</b>						
6.1	Development of new LPC website.						
<b>7.0</b>	<b>To receive information on financial matters and approve spend</b>						
7.1	Balance of accounts (both credit) @ 27/02/23 <table border="1"> <tr> <td>Savings</td> <td>£10,988.33</td> </tr> <tr> <td>Current</td> <td>£0.05</td> </tr> </table>	Savings	£10,988.33	Current	£0.05		
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7.2	Money received <table border="1"> <tr> <td></td> <td>£0.00</td> </tr> </table>		£0.00				
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7.3	Money paid <table border="1"> <tr> <td></td> <td>£36.00</td> <td>Reimbursement to Clerk for fee paid to the Computer Centre, OneDrive configuration.</td> </tr> <tr> <td></td> <td>£9.16</td> <td>Lythe Village Hall, hire January 2023.</td> </tr> </table>		£36.00	Reimbursement to Clerk for fee paid to the Computer Centre, OneDrive configuration.		£9.16	Lythe Village Hall, hire January 2023.
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7.4	Invoices, processed. See above.						
7.5	Invoices for approval (at agenda publication). <ul style="list-style-type: none"> <li>Greenbarnes, noticeboard £1,416.49.</li> <li>Lythe Village Hall, hire, February 2023, £7.33.</li> <li>TDP Ltd, £558.55, bench purchase.</li> <li>The Conversion Company Ltd, £105.00, Domain/Hosting for 2023.</li> </ul>						
<b>8.0</b>	<b>To receive information on actions, routine and/or urgent, carried out by Council members on behalf of LPC outside meeting (include where known prior to meeting).</b>						
<b>9.0</b>	<b>To notify the Clerk of matters for inclusion on the agenda of the next meeting</b>						
<b>10.0</b>	<b>To confirm the details of the next meeting and the Annual Parish Assembly.</b>						
	To confirm the next meeting as Tuesday 4 April after the Annual Parish Assembly to commence at 18:00.						
	..... <b>J A Clark, Clerk to Lythe Parish Council</b>						

\*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: [clerk@lytheparishcouncil.org](mailto:clerk@lytheparishcouncil.org)

Glossary			
AGAR	Annual Governance and Accountability Return	NYFRS	North Yorkshire Fire and Rescue Service
CCG	Clinical Commissioning Group	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNP	North Yorkshire Moors National Park Authority
LPC	Lythe Parish Council	PCC	Police and Crime Commissioner
LSPCC	Lythe & Sandsend Parochial Church Council	SBC	Scarborough Borough Council
NAR	No action required	SLCC	Society of Local Council Clerks
ME	Mulgrave Estate	YAS	Yorkshire Ambulance Service
NYCC	North Yorkshire County Council	YLCA	Yorkshire Local Councils Association