

**LYTHE PARISH COUNCIL  
MEETING, MONDAY 9 JANUARY 2023, COMMENCING AT 18:30, LYTHE VILLAGE HALL**

Recording is allowed at Lythe Parish Council, committee and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

**Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.**

**AGENDA**

<b>ITEM</b>	<b>SUBJECT</b>
<b>1.0</b>	<b>Councillor Issues</b>
1.1	To receive declaration of interest(s) by members.
1.2	Apologies for absence, including approval by the Council of the reason.
<b>2.0</b>	<b>Minutes of meetings</b>
2.1	The confirm the minutes of the meetings of 2 August, 4 October, 6 December 2022 as true and accurate.
<b>3.0</b>	<b>To receive information on the following ongoing issues and resolve further actions</b>
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Matrix signs, data feedback and action plan to reduce number of speeding vehicles.
3.2	Planning applications to feedback to Authorities.
3.2.1	NYM/2022/0699 Creation of two storm water retention basins, one wildlife pond and one wetland habitat at land at Overdale Farm, Goldsborough. .
3.2.2	2/02146/LB Replacement of existing timber windows with new double glazed timber sliding sash windows, to front elevation, Langholm East Row Sandsend.
3.3	Parish 'items to address'.
3.4	Benches along East Row beck.
3.5	Village improvement grant.
3.6	Civility & Respect project charter, policy. SLCC event in February available for the Clerk.
3.7	Cllr Training.
3.8	Notice board, Lythe, including grant application.
3.9	Highway stopping up order behind Sandsend (South) toilets.
3.10	Backing up data from LPC computer.
3.11	Christmas trees, Lythe and Sandsend.
3.12	Proposed change of dates/times for future meetings.
3.13	NYH meeting, out-with monthly LPC meeting.
3.14	Photographs of Councillors for website.
3.15	WhatsApp group for Councillors.
<b>4.0</b>	<b>Planning Issues</b>
<b>4.1.</b>	<b>To consider the following planning applications</b>
4.1.1	None at agenda publication.
<b>4.2</b>	<b>To receive the following planning decision, full information on relevant websites.</b>
4.2.1	NYM/2022/0699 land at Overdale Farm, Goldsborough. Creation of two storm water retention basins, one wildlife pond and one wetland habitat. Approved with Conditions

ITEM	SUBJECT									
<b>5.0</b>	<b>Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)</b>									
<b>5.1</b>	<b>Correspondence requiring decisions</b>									
5.1.1	Public Footpath 203 Lythe - Creation Order 2023.									
<b>5.2</b>	<b>Correspondence for information (excluding financial matters included in 7.0)</b>									
5.2.1	YLCA <ul style="list-style-type: none"> <li>White Rose Bulletins 9 December 2022.*.</li> <li>Law and Governance Bulletin December 2022*.</li> <li>Information Request, Vacancies, Training, discussion Forum Bulletin 16 December*.</li> <li>Commissioner Zoë shares progress made to address Violence Against Women and Girls in North Yorkshire and York*.</li> </ul>									
5.2.2	NALC <ul style="list-style-type: none"> <li>Chief Executive's bulletins 2, 9, 16 December 2022*.</li> </ul> NYCC									
5.2.3	<ul style="list-style-type: none"> <li>An update on North Yorkshire Council December 2022*.</li> </ul>									
<b>6.0</b>	<b>To discuss and agree actions relating to issues requested by Councillors and/or submitted to the Clerk</b>									
	None at agenda publication.									
<b>7.0</b>	<b>To receive information on financial matters and approve spend</b>									
7.1	Balance of accounts (both credit) <table border="1" data-bbox="215 869 995 943"> <tr> <td>Current</td> <td></td> <td></td> </tr> <tr> <td>Savings</td> <td></td> <td></td> </tr> </table>	Current			Savings					
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7.2	Money received <table border="1" data-bbox="215 976 1369 1014"> <tr> <td></td> <td>£1,000</td> <td>Grant (Cllr Chance locality budget), Lythe Notice Bd.</td> </tr> </table>		£1,000	Grant (Cllr Chance locality budget), Lythe Notice Bd.						
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7.3	Money paid <table border="1" data-bbox="215 1048 1369 1153"> <tr> <td></td> <td>£53.92</td> <td>Reimbursement, Clerk top soil etc for Lythe planters.</td> </tr> <tr> <td></td> <td>£11.00</td> <td>Village hall hire, December 2022</td> </tr> <tr> <td></td> <td>£120.00</td> <td>Back pay, 2022/3, in line with NJC terms.</td> </tr> </table>		£53.92	Reimbursement, Clerk top soil etc for Lythe planters.		£11.00	Village hall hire, December 2022		£120.00	Back pay, 2022/3, in line with NJC terms.
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7.4	Invoices, processed. See above.									
7.5	Invoices for approval (at agenda publication). None.									
7.6	Approval of £250 contribution towards churchyard maintenance at St Oswald's, Lythe.									
7.7	2022/3 budget spend to date and forecast, 2023/4 precept financial requirement*.									
7.8	Approval of Model Agreement 2023/4*.									
<b>8.0</b>	<b>To receive information on actions, routine and/or urgent, carried out by Council members on behalf of LPC outside meeting (include where known prior to meeting).</b>									
<b>9.0</b>	<b>To notify the Clerk of matters for inclusion on the agenda of the next meeting</b>									
<b>10.0</b>	<b>To confirm the details of the next meeting</b>									
	To confirm the next meeting as 18:30 on Tuesday 7 February 2023.									
	..... <b>J A Clark, Clerk to the Council</b>									

\*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: [clerk@lytheparishcouncil.org](mailto:clerk@lytheparishcouncil.org)

Glossary			
AGAR	Annual Governance and Accountability Return	NYFRS	North Yorkshire Fire and Rescue Service
CCG	Clinical Commissioning Group	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNPA	North Yorkshire Moors National Park Authority
LPC	Lythe Parish Council	PCC	Police and Crime Commissioner
LSPCC	Lythe & SandSEND Parochial Church Council	SBC	Scarborough Borough Council
NAR	No action required	SLCC	Society of Local Council Clerks
ME	Mulgrave Estate	YAS	Yorkshire Ambulance Service
NYCC	North Yorkshire County Council	YLCA	Yorkshire Local Councils Association