

## LYTHE PARISH COUNCIL

### MEETING, MONDAY 7 AUGUST 2023, COMMENCING 18:30, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee, and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

**Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.**

#### AGENDA

ITEM	SUBJECT
<b>1.0</b>	<b>Councillor Issues</b>
1.1	To receive declaration of interest(s) by members.
1.2	Apologies for absence, including approval by the Council of the reason.
<b>2.0</b>	<b>Minutes of meetings</b>
2.1	To confirm the minutes of the meeting on 3 July 2023.
<b>3.0</b>	<b>To receive information on the following ongoing issues and resolve further actions</b>
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Action plan to reduce number of speeding vehicles.
3.2	Planning applications to feedback to Authorities.
3.2.1	ZF23/00644/HS Single storey ground floor extension with roof terrace and window alterations to existing dwelling, Seaward Meadowfields Sandsend.
3.2.2	NYM/2023/0341 Application for Listed Building consent for removal of mortar and repoint all joints with a breathable lime mortar at Oakdene, High Street, Lythe.
3.3	Benches along East Row beck.
3.4	Councillor Co-option, including Policy review and plan for current vacancy.
3.5	NYMNPA Dark Skies – Advice Page & Draft Supplementary Planning Document*.
3.6	NYMNPA Joint Parish Forum - 6 July 2023*.
3.7	Review of Standing Orders (Standing Order 8).
3.8	Seasonal Caretaker.
<b>4.0</b>	<b>Planning Issues</b>
<b>4.1.</b>	<b>To consider the following planning applications</b>
4.1.1	ZF23/00644/HS <b>AMENDMENT</b> , Single storey ground floor extension with roof terrace and window alterations to existing dwelling, Seaward Meadowfields Sandsend.
<b>4.2</b>	<b>To receive the following planning decision, full information on relevant websites.</b>
4.2.1	NYM/2023/0341 Application for Listed Building consent for removal of mortar and repoint all joints with a breathable lime mortar at Oakdene, High Street, Lythe. Listed Building Consent Granted with Conditions.
4.2.2	NYM/2023/0145 Chapel Cottage, High Street, Lythe. Listed Building Consent Granted with Conditions
4.3.3	NYM/2023/0144 Chapel Cottage, High Street, Lythe. Approved with conditions.
4.3.4	23/00435/HS Creation of new vehicular access and 2 parking spaces, Ness View, East Row, Sandsend. Permitted with conditions.
<b>5.0</b>	<b>Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)</b>
<b>5.1</b>	<b>Correspondence requiring decisions</b>
5.1.1	New Local Transport Plan engagement - for stakeholders*.

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<b>5.2</b>	<b>Correspondence for information (excluding financial matters included in 7.0)</b>															
5.2.1	YLCA <ul style="list-style-type: none"> <li>White Rose Bulletin 30 June, 14, 31 July 2023.*.</li> <li>Information Bulletins &amp; Training 7, 24 July 2023*.</li> <li>Law and Governance, July 2023*.</li> </ul>															
5.2.2	NALC <ul style="list-style-type: none"> <li>Chief Executive's bulletins 6, 13, 20, 27 July 2023*.</li> </ul>															
5.2.3	NYC, Parish Charter*.															
5.2.4	Commissioner Zoë, progress to address Violence Against Women and Girls in North Yorkshire and York*.															
<b>6.0</b>	<b>To agree actions – issues raised by Councillors and/or submitted to the Clerk</b>															
<b>7.0</b>	<b>To receive information on financial matters and approve spend</b>															
7.1	Balance of accounts (both credit) @ 01/08/23 <table border="1"> <tr> <td>Savings</td> <td>£9,198.52</td> </tr> <tr> <td>Current</td> <td>£0.05</td> </tr> </table>	Savings	£9,198.52	Current	£0.05											
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7.4	Invoices, processed. See above.															
7.5	Invoices for approval (at agenda publication); <ul style="list-style-type: none"> <li>£40 Data Protection fee, ICO.</li> <li>£11 Lythe Village Hall, hire for July 2023.</li> </ul>															
<b>8.0</b>	<b>To notify the Clerk of matters for inclusion on the agenda of the next meeting</b>															
<b>9.0</b>	<b>To confirm the details of the next meeting</b>															
	To confirm the next meeting as Monday 4 September 2023, 18:30, Lythe Village Hall.															
	..... J A Clark, Clerk to the Council															

\*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: [clerk@lytheparishcouncil.org](mailto:clerk@lytheparishcouncil.org)

Glossary			
AGAR	Annual Governance and Accountability Return	NYFRS	North Yorkshire Fire and Rescue Service
CCG	Clinical Commissioning Group	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNP	North Yorkshire Moors National Park Authority
LPC	Lythe Parish Council	PCC	Police and Crime Commissioner
LSPCC	Lythe & Sandstead Parochial Church Council	SLCC	Society of Local Council Clerks
NAR	No action required	TRO	Traffic Regulation Order
ME	Mulgrave Estate	YAS	Yorkshire Ambulance Service
NYC	North Yorkshire Council	YLCA	Yorkshire Local Councils Association