

LYTHE PARISH COUNCIL

MEETING, TUESDAY 4 APRIL 2023, COMMENCING AFTER THE ANNUAL PARISH ASSEMBLY, LYTHE VILLAGE HALL

Recording is allowed at Lythe Parish Council, committee and sub-committee meetings/Lythe Parish Meetings that are open to the public, subject to: - (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings. Any person wishing to record a meeting in any format whatsoever is encouraged (but not compelled), to contact the Clerk prior to the start of the meeting. Discussing requirements with the Clerk beforehand will help to ensure that the council provides reasonable facilities to meet the needs of the person that is recording. Any recording must be clearly visible to anyone at the meeting and be non-disruptive. Those who attend a public meeting should expect to be filmed and/or recorded. This includes councillors, council officers and members of the public.

Prior to the commencement of the formal Parish Council meeting, a period of up to 15 minutes is available as public question time.

AGENDA

ITEM	SUBJECT
1.0	Councillor Issues
1.1	To receive declaration of interest(s) by members.
1.2	Apologies for absence, including approval by the Council of the reason.
2.0	Minutes of meetings
2.1	To confirm the minutes of the meeting of 6 March 2023.
3.0	To receive information on the following ongoing issues and resolve further actions
3.1	Police and speeding related activities.
3.1.1	Police Report.
3.1.2	Action plan to reduce number of speeding vehicles.
3.2	Planning applications to feedback to Authorities.
3.2.1	22/01751/FL Change of use from Restaurant/Hotel (Class E) to residential dwelling (Class C3). Estbek House East Row Sandsend.
3.2.2	22/02494/LB Change of use from Restaurant/Hotel (Class E) to residential dwelling (Class C3). Estbek House East Row Sandsend.
3.3	Parish 'items to address'.
3.4	Benches along East Row beck, including sponsorship, additional plaques, groundworks.
3.5	Cllr Training.
3.6	Flooding on Low Lane, Goldsborough.
3.7	Additional small refuse bin in Lythe between Wayside Cottage and the matrix sign.
3.8	Development of new LPC website.
4.0	Planning Issues
4.1.	To consider the following planning applications
4.1.1	NYM/2023/0144 Application for installation of replacement front door to dwelling, siting of oil tank within fenced enclosure and erection of replacement fence to front and side (retrospective) together with resurfacing of parking area at Chapel Cottage, High Street, Lythe.
4.1.2	NYM/2023/0145 Application for Listed Building consent for alterations to fenestration and doors, installation of ventilation duct, replacement rooflight, replacement roof to two storey rear extension, proposed lead flashings to two chimneys and alterations to internal layout together with repair and maintenance works to outhouse, erection of fenced enclosure to oil tank and replacement fence to front and side at Chapel Cottage, High Street, Lythe.
4.2	To receive the following planning decision, full information on relevant websites.
4.2.1	None at agenda publication.
5.0	Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)
5.1	Correspondence requiring decisions
5.1.1	North Yorkshire UK Shared Prosperity Fund webpage*.
5.1.2	NYMNPA, Coastal Area Parish Forum - Wednesday, 3 May at 7pm at Loftus Town Hall*.
5.1.3	North Yorkshire Council Climate Parish and Town Communications Pack – Update*.

ITEM	SUBJECT				
5.2	Correspondence for information (excluding financial matters included in 7.0)				
5.2.1	YLCA <ul style="list-style-type: none"> White Rose Bulletins 3, 17 March 2023*. Law and Governance Bulletin 13 February 2023*. YLCA Bulletin 10 March and Training & Discussion Forum Bulletin*. 				
5.2.2	NALC <ul style="list-style-type: none"> Chief Executive's bulletins 4, 10, 17, 24 March 2023*. 				
5.2.3	NYCC <ul style="list-style-type: none"> Scarborough & Whitby Area Constituency Committee 24/03/23*. 				
5.2.4	Commissioner Zoë <ul style="list-style-type: none"> Responds to N Yorks Police inspection: 'Police Force needs to do significantly better'*. Scarborough visit to meet local residents and business owners*. 				
5.2.5	NYMNP New Ranger Areas for the North York Moors*.				
5.2.6	NYH Slides from LPC briefing*.				
5.2.7	NYH Slides from YLCA training*.				
5.2.8	NY Council, All partner LGR update*.				
6.0	To discuss and agree actions relating to issues requested by Councillors and/or submitted to the Clerk				
6.1	Litter picking, including purchase of bin liner frames.				
6.2	Whitby Community Network presentation.				
6.3	Arriva X4 buses on Sundays.				
6.4	Seasonal Caretaker.				
7.0	To receive information on financial matters and approve spend				
7.1	Balance of accounts (both credit) @ <table border="1" style="margin-left: 20px;"> <tr> <td>Savings</td> <td></td> </tr> <tr> <td>Current</td> <td></td> </tr> </table>	Savings		Current	
Savings					
Current					
7.2	Money received <table border="1" style="margin-left: 20px;"> <tr> <td></td> <td></td> <td></td> </tr> </table>				
7.3	Money paid <table border="1" style="margin-left: 20px;"> <tr> <td></td> <td></td> <td></td> </tr> </table>				
7.4	Invoices, processed. See above.				
7.5	<ul style="list-style-type: none"> Invoices for approval (at agenda publication). J A Clark (Clerk), purchase of litter pickers x 4, £7.16. 				
7.6	SBC, Model Agreement Expenditure 2022/23, required by 13/04/23*.				
7.7	NY0365 LPC – 2022/23 AGAR external auditor instructions, completed returns no later than 03/07/23*.				
8.0	To receive information on actions, routine and/or urgent, carried out by Council members on behalf of LPC outside meeting (include where known prior to meeting).				
9.0	To notify the Clerk of matters for inclusion on the agenda of the next meeting				
10.0	To confirm the details of the next meeting and the Annual Parish Assembly.				
	To confirm the next meeting as Tuesday 2 May 2022 after the Annual Parish Council meeting that was due to commence at 18:00.				
 J A Clark, Clerk to Lythe Parish Council				

*Circulated via email.

Judy Clark, Clerk to the Council, Lythe Parish Council.

Email: clerk@lytheparishcouncil.org

Glossary			
AGAR	Annual Governance and Accountability Return	NYFRS	North Yorkshire Fire and Rescue Service
CCG	Clinical Commissioning Group	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNP	North Yorkshire Moors National Park Authority
LPC	Lythe Parish Council	PCC	Police and Crime Commissioner
LSPCC	Lythe & Sandstead Parochial Church Council	SBC	Scarborough Borough Council
NAR	No action required	SLCC	Society of Local Council Clerks
ME	Mulgrave Estate	YAS	Yorkshire Ambulance Service
NYCC	North Yorkshire County Council	YLCA	Yorkshire Local Councils Association