

**LYTHE PARISH COUNCIL**  
**MEETING, TUESDAY 7 JUNE 2022, COMMENCED AT 19:00, LYTHE VILLAGE HALL**

**Recording of meeting:** None made.

**Public question time:** None present.

**Present:** Councillors D Lancaster (Chairman for this meeting), J Morris, L Smith (Clerk for this meeting), I Suckling.

ITEM	SUBJECT	ACTION
<b>1.0</b>	<b>Councillor Issues</b>	
1.1	To receive declaration of interest(s) by members. Non pecuniary interest in items related to ME declared by Cllr Morris.	NAR
1.2	To receive apologies for absence, including approval by the Council of the reason. Apologies received from J Clerk and Cllr Blackwell, the reasons were approved by the Council. Not present were Cllrs Cornforth and Spark.	NAR
<b>2.0</b>	<b>Minutes of meetings</b>	
2.1	The minutes of the meeting of 10 May 2022 were confirmed as true and accurate, <b>RESOLVED</b> to obtain the Chairman's signature.	Clerk
<b>3.0</b>	<b>To receive information on the following ongoing issues and resolve further actions</b>	
<b>3.1</b>	<b>Police and speeding related activities.</b>	
3.1.1	Police Report. Circulated.	Complete
<b>3.2</b>	<b>Planning applications to feedback to Authorities.</b>	
3.2.1	NYM/2022/0326 rebuilding section of 11Kv overhead line with associated poles at west of Upton Hall Farm, Lythe.	Complete
3.3	Items from 'Goldsborough/Kettleness/Lythe/Sandsend items to address. The Clerk gave an update on progress. <b>RESOLVED</b> to circulate updated spreadsheet.	Clerk
3.4	Siting of benches along East Row beck. The Clerk reported that 3 of the 4 benches have now been installed by John Noble Ltd: No date is known for delivery of the 4 <sup>th</sup> bench. Once this is installed, the plaques will be installed and the sponsors informed so that they may visit the benches. <b>RESOLVED</b> to retain on the agenda until work complete.	Clerk
3.5	Matrix signs, including AJ1 Project Road Safety Fund and Welcome back funding*. The Clerk reported that the poles had not been installed on 20 <sup>th</sup> May as promised and due to holidays, no new date was known. As a result, the necessary Cllr training was also postponed. Once installed, the training for the matrix signs will be re-scheduled. <b>RESOLVED</b> to confirm installation date of signs, include training for Cllrs, and advise Cllrs.	Clerk
3.6	Village improvement grant. The Clerk advised that she had met with Cllr Spark and had discussed the work necessary to refurbish the planters. Awaiting a quote from the contractor. <b>RESOLVED</b> to retain on the agenda until work complete.	Clerk
3.7	Bins, Sandsend public conveniences. Cllrs Smith and Lancaster confirmed that bins are now in place in the public conveniences.	Complete
3.8	Defibrillator checks, Sandsend. Cllr Suckling has been added to the rota and the revised rota has been circulated.	Complete
3.9	Overnight parking of motorhomes in the main car park and in the layby to Whitby. The Clerk reported that Newholm and Dunsley had given their consent to Lythe Parish to contact Scarborough Borough Council on this subject. This had been done but no response had been received to date despite a follow up email being sent. <b>RESOLVED</b> to retain on the agenda.	Clerk
3.10	YLCA Branch Meetings – Your Council's Representatives. YLCA have been informed that the council will not nominate councillors to vote at meetings.	Complete

ITEM	SUBJECT	ACTION				
<b>4.0</b>	<b>Planning Issues</b>					
<b>4.1.</b>	<b>To consider the following planning applications</b>					
4.1.1	NYM/2022/00374 alterations to garage to form additional accessible living accommodation. <b>RESOLVED</b> that there were no objections and that NYMNPA would be advised.	Clerk				
<b>4.2</b>	<b>To receive the following planning decision/information (full information on websites) as at agenda publication date</b>					
4.2.1	None	NAR				
<b>5.0</b>	<b>Correspondence received by the Clerk where decisions are required or are for information (excluding financial matters which are included in 7.0)</b>					
<b>5.1</b>	<b>Correspondence requiring decisions</b>					
5.1.1	NYMNPA – Parish Member Elections 2022*. <b>RESOLVED</b> not to submit a vote as the nominees were not known to anyone on the council.	NAR				
<b>5.2</b>	<b>Correspondence for information (excluding financial matters included in 7.0)</b>					
5.2.1	YLCA					
	<ul style="list-style-type: none"> <li>White Rose Weekly Bulletin 6,13,20,27 May 2022*.</li> </ul>	NAR				
	<ul style="list-style-type: none"> <li>Training Programmes*. <b>RESOLVED</b> to circulate dates to appropriate Cllrs.</li> </ul>	Clerk				
5.2.2	NALC					
	<ul style="list-style-type: none"> <li>Chief Executive's bulletin 8, 20, 22, 27 May 2022*.</li> </ul>	NAR				
5.2.3	NYCC					
	<ul style="list-style-type: none"> <li>Have your say on the proposed changes to Fire and Rescue services in North Yorkshire</li> </ul>	NAR				
	<ul style="list-style-type: none"> <li>All Partner Update to cascade</li> </ul>	NAR				
	<ul style="list-style-type: none"> <li>Invitation to PTC briefings June 2022</li> </ul>	NAR				
<b>6.0</b>	<b>To discuss and agree actions relating to issues requested by Councillors and/or submitted to the Clerk</b>					
6.1	Grass Cut. <b>RESOLVED</b> to contact the contractor and arrange a grass cut throughout the Parish.	Clerk				
6.2	Signage re unstable cliffs, Sandsend. This was discussed and agreed that there is already some signage and that this is ignored. However, <b>RESOLVED</b> that as Cllr Blackwell, who requested the item be added to the agenda was absent, that it would be added to the agenda for July.	Clerk				
6.3	Potholes, Lythe. <b>RESOLVED</b> to add to the July agenda in Cllr Blackwell's absence.	Clerk				
6.4	Telephone box at the bottom of Dunsley Lane. The Clerk advised that she had received an email from the Newholm and Dunsley Clerk to say that BT are to replace the telephone in the phone box that had been removed in error.	NAR				
<b>7.0</b>	<b>To receive information on financial matters and approve spend</b>					
7.1	<b>Balance of accounts (both credit)</b>					
	<table border="1"> <tr> <td>Current</td> <td>£0.26</td> </tr> <tr> <td>Savings</td> <td>£16,870.60</td> </tr> </table>	Current	£0.26	Savings	£16,870.60	
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Savings	£16,870.60					
7.2	<b>Money received</b>					
	<table border="1"> <tr> <td></td> <td>None</td> <td></td> </tr> </table>		None			
	None					
7.3	<b>Money paid</b>					
	<table border="1"> <tr> <td>£455.79</td> <td>BHIB Insurance renewal</td> </tr> <tr> <td>£900.00</td> <td>NYH for matrix poles and installation.</td> </tr> </table>	£455.79	BHIB Insurance renewal	£900.00	NYH for matrix poles and installation.	
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7.4	Invoices, processed. As above.					
7.5	Invoices for approval (at agenda publication).					
7.5.1	John Noble Ltd, £1,500 for installation of the East Row benches. This was approved by the Council. <b>RESOLVED</b> to arrange payment.	Clerk				
<b>8.0</b>	<b>To receive information on actions, routine and/or urgent, carried out by Council members on behalf of LPC outside meeting (include where known prior to meeting).</b>					
	None					

<b>9.0</b>	<b>To notify the Clerk of matters for inclusion on the agenda of the next meeting</b>	
9.1	X4 bus frequency on Sundays and Bank Holidays.	
9.2	New scoreboard at Sport Mulgrave	
9.3	Whitby poll on 2 <sup>nd</sup> homes.	
9.4	Dogs on Sandsend beach	
<b>10.0</b>	<b>To confirm the details of the next meeting</b>	
	The next meeting was confirmed 19:00, Tuesday 5 July 2022, Lythe Village Hall. Noted that apologies received from Cllrs Smith and Suckling	
	..... <b>Meeting closed at 19:47</b>	

\*Circulated via email.

<b>Glossary</b>			
AGAR	Annual Governance and Accountability Return	NYFRS	North Yorkshire Fire and Rescue Service
CCG	Clinical Commissioning Group	NYH	North Yorkshire Highways
CiLCA	Certificate in Local Council Administration	NYMNP	North Yorkshire Moors National Park Authority
LPC	Lythe Parish Council	PCC	Police and Crime Commissioner
LSPCC	Lythe & Sandsend Parochial Church Council	SBC	Scarborough Borough Council
NAR	No action required	SLCC	Society of Local Council Clerks
ME	Mulgrave Estate	YAS	Yorkshire Ambulance Service
NYCC	North Yorkshire County Council	YLCA	Yorkshire Local Councils Association

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